

# Rossin College First Year Student Advising

## Welcome to the P.C. Rossin College of Engineering Class of 2028!

The first year advisor for the P.C. Rossin College of Engineering and Applied Science is Jennifer Helmuth. She is located in Packard Laboratory, Room 304, The Undergraduate Learning Office. Her phone number is 610-758-4460. Advising emails should be sent to the undergraduate email account [rossinadvise@lehigh.edu](mailto:rossinadvise@lehigh.edu).

Please see the [First Year Student Welcome Packet](#) for summer timeline and checklist. It can also be accessed through the First Year Student Portal.

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## Reasonable expectations of advisors

Your academic advisor is an important part of your transition to university life. Advising at a university like Lehigh is probably different from what you have experienced in high school. Listed below are some reasonable expectations followed by some expectations that are not so reasonable.

Remember that these comments pertain to your academic advisors. There are many other advisors at Lehigh willing to assist you with many issues; these other advisors include Rossin Junior Fellow peer mentors, staff in the Dean of Students Office, the Counseling Center, Gryphons, Career Services, Study Abroad, and RAS (Registration and Academic Services).

You can expect your academic advisor to:

- Be available during business hours
- Help you think about issues, but final academic decisions are yours
- Provide factual information on rules and procedures
- Refer you to other offices for specialized concerns

You cannot expect your advisor to:

- Help you with your homework
- Help you find employment
- Help with social or residential problems (except to be referred to the appropriate office)
- Provide day-to-day or week-to-week monitoring of your academic progress

## Notes: Schedules, Sessions, Exams, Drop/Add

Examine your schedule, make sure you understand it, and make sure it is correct!

- Most of you should have English, Math, Science, ENGR 005 and some will have ENGR 010
- Add up your credits; most students should have 14 to 16 credits
- May also have 1 credit course(s) (Physics 012 lab, free electives, etc)

Calculus Advising Session - Date, Time & Location TBA

Anticipatory Exams – See the schedule in your Orientation Guide or check back on the Office of First Year Experience [website](#).

See you Advisor or anyone on the Academic Advising Team after convocation if you need to Drop/Add courses.

- You must get your Fall Alternate PIN to change classes (This is not your login PIN or LIN.)
- Take care of Drop/Add on Friday of orientation if possible.
- Academic offices will not be open on the weekend.